

SACHEEN LAKE WATER & SEWER DISTRICT

July 1, 2015

Location: Sacheen Fire Station

Commissioner Garrett called the meeting to order at 3:00 pm with the pledge. Commissioners Pearman and Johnsen were in attendance as well as DM/Pearman, and Kevin Koesel from Sewell Engineering.

C/Garrett reviewed the meeting agenda.

C/Garrett MM to approve the minutes of June 3 meeting, C/Pearman seconded and the motion was unanimously approved.

ENGINEERING REPORT/PROJECT UPDATE: Kevin Koesel

Construction Progress Update

Bid Schedule A

- Installation of bedding sand is complete with all cells being rolled and compacted
- Headworks building has been started with channels being poured.
- Subcontractor has brought in a crusher for rock disposal
- Schedule A is approximately 80% complete

Bid Schedule B

- Mainline piping is complete
- Starting to pressure test the lines in the Terrace as well as along 211
- Schedule B is approximately 97% complete

Bid Schedule C

- Service lines are complete through Eisenbarth's
- Continue with pump station installation, only about 6 units are left to install and those are ones needed immediate conversion
- Approximately 20 service lines left to install.
- Schedule C is approximately 80% complete

Construction Schedule Upcoming

Bid Schedule A

- Masonry contractor is due middle of the month for the Headworks building
- Liner installation is scheduled to start 7/6. Estimate for completion of one lined cell is 4-6 weeks

Bid Schedule B

- Work on asphalt repairs along Fertile Valley as well as clean up along route

Bid Schedule C

- Complete installation to remaining grinder units on the Terrace
- Would like to begin installation to properties needing same day turnover

Change Orders

- Working on final change order for sand placement to finish up with T&M work, but not yet complete
- CNI has presented costs for shutdown delay. They had to remobilize one piece of equipment and 9 or 10 were on standby. Cost looks to be \$30K for the week.

-S&L is getting caught up on scheduled work and wanting to start converting systems. Problem is that we don't yet have lined lagoon to send it to. Options:

1. Have Sched C shut down, demobilize and come back when we have a lagoon. Cost for shutdown approximately \$180K

2. Start hooking people up and haul sewage to Newport. The city of Newport will accept the waste but questions still out about the cost per gallon to dump and when dumping can take place. Shem is thinking about acquiring trailers that can hold 6,500 gallons, might actually need 2 to relay back and forth.

-Kevin spoke with two septic companies and neither was interested in doing it

-Shem cost up front likely \$50K for trucks/trailers plus .35 per gallon to dump

-Kevin would like to research and fact find a bit more before we make a decision

-Concerned that once we start converting people over we can't then turn them off

-Other issue is that we need to start collecting fees to cover our loan payment

-There would also be a small additional cost to bypass the Headworks building but it would be easily doable.

-The liner company says it will take less time than CNI tells us

-Don't think decision should be made before liner installation has begun

-We also still need to consider risk that the contractor slows down or does not complete

-Additional cost to then reroute the sewage back into the Headworks? No real additional cost except electricity to run the pumps.

-Why are we talking pumping to cell 3 vs 1 or 2? CNI schedule said they were going to do Cell 1, 2, then 3 but now they are saying 3 first.

QUESTIONS/COMMENTS:

-B. Hood- if Commissioners do option #2, can the contractor go to the low use cabins first and then the more seasonal and finally to the full timers. We have already discussed that with him.

-D. White notes that he doesn't like either option. Feels like we could be held hostage. Questions why we are in this fix and who is responsible. Schedule A was scheduled to be done at the end of March before the underdrain issue. CNI claims that they could not complete the current items due to the underdrain. Has the contractor done slopes before? Contractor would not agree to use the force account only on the floors and stay with the contract on the walls.

-R. Prange asks if ECY won't have an issue with us pumping into the cell prior to chlorination. The effluent is not chlorinated until it heads to the irrigation field.

-C/Pearman asks if there is any danger of going septage(?) without the aerator functioning. Before the aerators are put into operation there needs to be 4' of volume in the cell.

-J. Short expresses concern that the neighbors on Rocky Gorge might sue us if the plant smells. Putting volume into the cell like we will do would be exactly like start up would be. Again you need the 4' of volume before aeration. What would be doing is exactly like it used to be prior to aerators being employed.

-J. Storms asks if we can't just truck it into Cell 3 when lined? When the lagoon is lined we will no longer need to truck it, we can use our piping to get it all the way to the cell.

-J. Short, so trucking stops when the lagoon is lined and bypass is installed? Yes

-D. White asks why the contractor didn't already know how to deal with the slopes. The sand has been an issue. Although it met spec, it had very few fines which help to lock it in.

-J. Johnsen asks if those who are hooking up or will be hooked up will be paying the M&O fee. Yes, when billing system is in place.

-C/Pearman asks if anything has made it to the lift station yet...no.

-L. Holman asks if we had considered hiring our WW Treatment Operator and using him monitor and dump until the lagoons can accept. District could rent the vehicle of just the time needed.

-Kevin spoke about the agreement with Dept. of Reclamation and the agreement for the weather station. They will pay for the station and gather the weather information. The station will directly tell our system when we can irrigate based on precipitation and wind. We will only pay the annual maintenance fee of \$1,600.

-C/Johnsen noted that she reviewed our policy regarding using our system and what can and cannot go into it. E-One has a user manual and Kevin will request enough copies for all owners. C/Johnsen is hoping to get a non-technical guide together that would be easy for homeowners and guests to use and follow.

-Discussion was had on hiring of a maintenance person. DM will check with county if we have posting requirements. We will benchmark with other Districts to see what their requirements and descriptions are.

-Dept. of AG RCPP grant program update: we have spoken to the representatives several times. They will not replace any of our loan money. After initial review of our budget, they believe that between PWTF and ECY that we are covered.

Mt. View Estates

-ECY award list was finalized with the budget signed last night.

-We have not yet heard from the property owner regarding the possible easement. The proposed line has been staked for their information

DISTRICT MANAGER'S REPORT:

-May salary Claims were presented for signature

Hours for June

District Manager 115.5

Don Newcomb 21.5

General Fund

6 vouchers were presented for payment from the General Fund totaling \$6,312.57

15-18 Cody Paseman \$540.00

15-19 Bill Slusser \$480.00

15-20 Perry Pearman \$850.00

15-21 Sheila Pearman \$17.90

15-22 Foster Pepper \$3,780.00

15-23 Sewell Engineering \$644.67

3 vouchers were presented for payment from the LID totaling \$ 364,950.89

LID 15-30 WADOT \$ 372.52

LID 15-31 Sewell Engineering \$ 71,053.52

LID 15-32 S&L Underground (Schd C) \$ 293,524.85

Note: Invoice for CNI was not yet ready and the invoice for S&L Sched B was (0)

COMMUNICATIONS:

-Notice from PWTF and ECY of possible shutdown if State Budget not signed by July 1. Responded to both with request for suspension of contracts if budget not signed.

-Notice of property aggregation for Smith property from County

-Notice of budget approval and release of suspension for project contracts

-Notice of final funding list for Mt. View project from ECY

-Contact with Jason Kunz our new WDFW officer requesting inclusion in beaver tube work to get caught up with project.

- Copy of WASWD with article on PWTF and the Legislature
- Enduris notice of increased coverage
- C/Pearman noted that dive survey for milfoil was done on June 19 with additional hand pulling done on the 20th. Topside mapping between the docks was done on the 23rd. The GPS unit has been returned to AquaTechnex and they will prepare the map and determine the herbicide application. We still have some of the large patches that we consistently hit, but it looks like the using the two applications last year was very successful. We will again ask that they treat any watershield patches if weather permits.
- Brad Wear presented recommendation that the Board again try to work with its insurance company to deal with damage done to the park last summer. DM/Pearman noted she has contacted them a second time but did not hear back from them. She will pursue further. If that is unsuccessful, the committee will make further recommendations. DM will let Brad know what she finds out from Enduris.
- DM/Pearman presented the Board with the 2015 budget that we are working with as well as the budget status as of June 1. Filing resolutions for the November general election is usually the beginning of August. DM will work up a similar budget and present to the Board for determination if they wish to put a levy on the ballot and how much. DM will verify date and inform the Board, will likely require a special meeting.
- DM/Pearman requested that the Board allot \$5,000 to be transferred from our General Fund to our Construction fund to pay for items that ECY denies or questions so that the payments can be made to our contractors when discrepancies arise with reimbursement requests and invoice. C/Pearman notes that any funds used need to be accounted for and made ready for audit purposes.

C/Garrett MM that a discretionary allowance of \$5,000 be given to DM to transfer funds for project use from the General fund. C/Pearman seconded the motion and the motion was unanimously approved.

PUBLIC COMMENT/QUESTIONS:

- L. Holman asks if the email list could be notified of fireworks bans/recommendations. District does not do that, SLA does and they already sent out notices.
- R. Prange questions the payoff option. Suggests that those buying property would not want to have fee on top of mortgage payment. L. McAloon is looking into that.
- B. Hood notes that the payment is not a lien on the property, but is a utility bill, just like phone or cable or whatever.

The next regular board meeting will be August 5 at 3 pm
Meeting was adjourned at 4:50

Sheila Pearman, District Manager