

# SACHEEN LAKE WATER & SEWER DISTRICT

April 6, 2016

Location: Sacheen Fire Station

C/Johnsen called the meeting to order at 3:00 pm with the pledge. Commissioners Johnsen, and Pearman were in attendance. Third Commissioner position is unfilled. DM/Pearman and Kevin Koesel from Sewell Engineering were also in attendance.

-C/Pearman reviewed the meeting agenda.

Commissioner Johnsen MM to approve both the 3/2/16 and 3/24/16 minutes. C/Pearman seconded and the motion was approved.

ENGINEERING REPORT/PROJECT UPDATE: Kevin Koesel

## **Construction Progress Update and Upcoming**

Bid Schedule A 99% Complete

-CNI has started the leak tests for the headworks gates...they are not very tight. They will need to work on tightening them up. Waiting to hear back from them on a fix.

-Will need to start transferring effluent from cell to cell in order to change out aerator motors. Target date will be determined by whether we use the trash pump or can get in to change the irrigation pump control

-Tested irrigation pumps but have electrical work to do in the control system to change a set default.

-Ordered wire for the weather station so it can be pulled next week.

-CNI punch list is down to 13 items, 7 of them are field items, 6 are office items like as built and O&M manuals.

-Motivating CNI to get back to finish seems to be the issue. We still hold retainage, but they have asked for its release.

-CNI still has control of the headworks building, we do not have a key.

OPERATOR'S REPORT: Nathan Johnson

-Resolved issue with water in control box at Head's. Documented it with Correct Equipment

-ID tags are left to do are along East Shore and some of Fertile Valley

-Finished trimming the lagoons

-Had issue with flow meter at the plant, crows pecking the readout. Got a new panel and a sun screen for it and swapped them out.

-Had someone drive through the fence just past the gate and repaired it.

-Adjusted the door/box at the lift station as it was not sealing properly

-Assisted with removal of broken tree at the park.

Mt. View Estates Update:

-We have received word that Ecology is withdrawing the funding we requested. They would like to see the District get settled with the current funding and payments.

-We will try to proceed with the easement across the Hutchinson property. By having the easement in hand when we do proceed, we will score better in our application process.

DISTRICT MANAGER'S REPORT: Sheila Pearman

General Fund

Hours for March

District Manager 111.5

Nathan Johnson 155

4 vouchers were presented for payment from the General Fund totaling \$2,346.09

16-30 PUD	\$254.71
16-31 Common Ground Concepts	\$344.32
16-32 S&L/Shem Johnson	\$250.00
16-33 Sheila Pearman	\$1,497.06

2 vouchers were presented for payment from the LID totaling \$23,673.17

LID 16-10 JA Sewell	\$22,638.02
LID 16-11 CNI	\$1,035.15

COMMUNICATIONS:

-IACC Workshop

-Recommendation for Sewage Spill Response Procedure from David Ennis at NETCH

-DM/Pearman noted that there was a duplication in numbering of SWP 06. She requested signing of the re numbered SWP's for Employee Compensation as SWP-PO7, Sewer Rates as SWP-PO8

-DM present GAP-PO5 for revision with new address and email

-DM presented SWP-PO9 for District procedure for District credit card. C/Johnsen MM to approved SWP-PO9

C/Pearman seconded and the motion was passed.

Billing: Bill payments are coming in from most all those in the service area. There are several running late and some that have yet to make a single payment. No one has yet been charged a late fee as we have been trying to get everyone on board, but we need to start to address both late payments and no payments.

Will look to send certified letters to all those who have made no payments.

Park Restitution:

-C/Johnsen would like to meet with D. Ray and T. McCaffrey to discuss the park restitution and what they believe they need to do to make it right.

-Working on insurance renewal and found that they have not included any of the system items that were sent to them previously. Will get in touch with M. Antonietti and discuss what needs to be included in coverage.

ACTION REGISTER REVIEW:

-C/Pearman reviewed the action register

PUBLIC COMMENT/QUESTIONS:

- D. Swimelar asks how the delay in getting CNI to finish effects the cost of the project and what recourse do we have. The leverage we have is the 5%. They have been asking for their retainage and claim that we are holding it against regulations. The aerator motors are the biggest concern. The next step would be to use the retainage money to complete the work.
- L. Holman-seems like CNI is being ornery. Can we make efforts to warn others? There have been discussions with ECY and they are well aware of the issues.
- D. Swimelar says there is a rumor that there is a lawsuit. At present time there is no lawsuit.
- L. Johnson asks whose job it is to make sure the right things are installed. Contract includes the design specs. It is the contractor's job to supply the specified equipment and install to design.
- J. Short asks how an easement for Mt. View would be paid for. As it is proposed, it would be provided with future service.
- D. White asks when the warranty on the lagoon would go into effect. The lagoons themselves below the top started on 9/28, but the rest has not started yet. Has Sewell run into any other contractors like this? No
- C/Pearman noted that none of the punch list items are presently keeping us from using the system.
- D. Kanyer comments that she feels the whole project was over engineered and cost more than it needed to be.
- D. Swimelar asks what the CNI invoice was for. Change order cost for transducer.

The next regular board meeting will be May 4 at 3 pm.  
Meeting was adjourned at 4:16

Sheila Pearman, District Manager