

SACHEEN LAKE WATER & SEWER DISTRICT

May 10, 2017

Location: Sacheen Fire Station

C/Pearman called the meeting to order at 5:00 pm with the pledge. Commissioners Quick and Pearman were in attendance. DM/Pearman was also in attendance. C/Johnsen had notified the DM that she would be unable to attend.

-C/Quick reviewed the agenda.

-C/Pearman MM to approve the minutes of April 12 and April 28 special meeting. C/Quick seconded the motion and the motion was approved.

OPERATOR'S REPORT: Nathan

- Irrigation riser is fixed, needs some dirt work around it
- Looking for fittings for draining irrigation laterals
- New lid has been ordered for the one damaged
- Trees at the park are planted and the drip system is in. Grass that was planted is looking good.
- We need to look into getting our release from the construction stormwater permit as grass on lagoon dikes has taken.
- Has received some calls where people need to have their pressure tubes re-set. Nathan would like that any time a customer's alarm sounds that he should be called to check on it.

DISTRICT MANAGER'S REPORT: Sheila Pearman

General Fund

Hours for April:

District Manager: 84.5

Nathan Johnson: 144

General Fund Vouchers for April: 8 Totaling \$3,287.31

VOUCHER

#	PAYEE	AMOUNT	DESCRIPTION
17-29	WBM	\$981.50	CNI Dispute
17-30	PUD	\$797.78	Power to Plant & Lift Station
17-31	PO County	\$49.60	Prop Tax
17-32	Nathan Johnson	\$300.00	Shop Rental
17-33	Tribal Labs	\$498.00	Mon. Well Testing
17-34	Sheila Pearman	\$522.63	Various Expenses
17-35	Frontier Comm.	\$126.13	Data Phones
17-36	City Service Valcon	\$11.67	Propane Fill (tax)

LID Voucher for April: 1 Totaling \$288,786.13 to CNI for retainage

COMMUNICATIONS and BUSINESS:

- Info regarding candidate filing and resolution submittal from Auditor's office. The regular filing period is May 15-19. Filing may be done electronically, by mail, or in person.
- Resolution for general election in November must be submitted by August 1.
- Spoke with Marc Antonietti from Enduris. He says that Enduris will cover a huge part of our attorney fees and that he has found another \$25k for settlement and the check should be cut prior to June.
- Public Works close out documents were returned to PW for their signatures. They will sign and return one completed set to us.
- Beaver trapper was planning to go down on Mother's Day, but DM requested he delay due to notification. She will get back to him to set up timing.
- Stipend payments to commissioners was discussed.
C/Pearman MM that as of January 2018 commissioners each receive a \$50 per month stipend. C/Quick seconded the motion and the motion was passed.
- Assessment of late fees and possible change to the current policy was discussed.
C/Pearman MM to change the late fee policy from 10% per month to a flat rate of \$10 for payments not received by due date. C/Quick seconded the motion and the motion was passed.
- Out of District service policy was discussed and tabled for further investigation.
- Connection Fees were discussed with the possibility of setting an annual connection fee that mirrors payments made by those with stub connections. Customer requesting service would pay the full year's fees as part of the connection and then monthly payments would begin with the first payment of the following year.
- Discussion with the District's attorney noted that there is a concern with renting the Nathan's building for our office/service building. We will investigate other options.
- We will be purchasing a utility locator unit in order to line out our service lines when people plan to build or remodel. For liability issues, we need to make sure of accuracy.
- C/Pearman notes that he will be checking in with Terry McNabb regarding this season's milfoil work.

ACTION REGISTER REVIEW:

- C/Quick reviewed the action register

PUBLIC COMMENT/QUESTIONS:

- J. Storms asked if the project is officially closed out. Not until final documents with amortization schedules are signed by the agencies.
- D. Kanyer asks to have the exact project numbers.

The next regular board meeting will be June 14, 2017 at 5 pm.

C/Pearman MM to adjourn the meeting @ 5:52. C/Quick seconded the motion and the motion was approved.

Sheila Pearman, District Manager