

SACHEEN LAKE WATER & SEWER DISTRICT

December 11, 2017 Special Meeting

Location: Sacheen Fire Station

C/Quick called the meeting to order at 5:00 pm with the pledge. Commissioners Johnsen and Pearman were also present as well as DM/Pearman.

-C/Pearman reviewed the agenda.

-C/ Quick MM to accept the minutes of the November 8 meeting. C/ Johnsen seconded the motion and it was unanimously approved.

2018 Budget Hearing was opened at 5:05

-DM presented the budget proposals for 2018 General Fund Budget, Debt Service Budget and Capital Fund Budget to the board going over each for revenues and anticipated expenditures.

-J. Johnsen asked about the warranties still on the system. Most items were 2 years with the grinders being 5. Biggest system wear is really on the grinders and they are simple to repair.

-J. Short asks how many accounts will be going to collection. Likely 5 or so. Also asks where the office/shop is likely to be placed. In the park area.

Request for questions made 2 more times.

-C/Pearman MM motion to certify the Levy Collection for the County Assessor for collection of \$55,458 in 2018. C/Quick seconded and the motion passed unanimously.

-C/Quick MM to accept the proposed 2018 budgets as presented. C/Johnsen seconded the motion and the motion was unanimously passed.

The budget hearing was closed at 5:45.

OPERATOR'S REPORT: Nathan

-The manholes by mile marker 9 and by J. Storms have been caulked. Will continue to monitor them.

-There have been some electrical issues at the treatment plant kicking the fine screen breaker. PUD has been up twice. Electrician has put a recorder on it to monitor for 30 days to see if feeder power is fluctuating.

-Also found that the surge protector installed to the PLC at the beginning of the project had been turned off...it is now on.

-PLC was reprogrammed to include the totalizer.

-Have now been submitting DMR reports to Ecology for 3 months with a good size learning curve.

Testing is going well, and Ecology is happy with results. The ground water sampling has been reduced from monthly to quarterly.

-Has taken a class with E-One/Correct equipment to service pumps. The class has been helpful in problem solving some of our issues. Will continue to document and submit questions/concerns with the manufacturer.

-Have had no freeze ups this season. Should put advisory in billing for residents to watch for freeze ups and if the alarm sounds to call Nathan.

DISTRICT MANAGER’S REPORT: Sheila Pearman

General Fund

Hours for November: District Manager: 65.25 Nathan Johnson: 170

General Fund Vouchers for November: 8 Totaling \$ 6,092.08

VOUCHER	PAYEE	AMOUNT	DESCRIPTION
17-84	DOE	\$ 2,589.50	WW Discharge Permit
17-85	PUD	\$ 867.02	Power
17-86	Tribal Labs	\$ 750.00	System Testing
17-87	Valcon	\$ 182.33	Propane
17-88	Frontier Comm.	\$ 131.80	Data Phones
17-89	Nathan Johnson	\$ 300.00	Shop Rental
17-90	Sheila Pearman	\$ 971.33	Various Expenses
17-91	Bernie Nelson	\$ 300.10	Beaver Trapping
	TOTAL	\$ 6,092.08	

General Fund Vouchers for December: 7 Totaling \$4,523.80

VOUCHER	PAYEE	AMOUNT	DESCRIPTION
17-92	Bureau of Rec.	\$ 1,600.00	Agrimet Agreement
17-93	PUD	\$ 1,009.27	Power
17-94	Frontier Comm.	\$ 121.90	Data Phones
17-95	Newport Miner	\$ 111.65	Legal Notice
17-96	Tribal Labs	\$ 554.00	System Testing
17-97	Nathan Johnson	\$ 300.00	Shop Rental
17-98	Sheila Pearman	\$ 826.98	Various Expenses
	TOTAL	\$ 4,523.80	

COMMUNICATIONS and BUSINESS:

-C/Quick spoke with Cynthia Wall from ECY and she suggested that January would be a good time to work on proviso funding. She noted that it took Rockford 3 years to get their funding.

- Card from Enduris
- Letter of resignation from C/Pearman effective December 31.

ACTION REGISTER REVIEW:

- C/Johnsen reviewed the action register.

PUBLIC COMMENT/QUESTIONS:

- Everyone was invited to stay for a reception in C/Pearman's honor after the meeting

The next meeting of the Board will be January 10 at 5 pm.

C/Quick adjourned the meeting @6:08.

Sheila Pearman, District Manager