

# SACHEEN LAKE WATER & SEWER DISTRICT

June 13, 2018

Location: Sacheen Fire Station

The meeting was called to order by C/Quick at 5:00 pm with the pledge. Commissioners Johnsen and Griggs were also in attendance as well as DM/Pearman.

-C/Quick reviewed the agenda.

- DM noted that she had exported the wrong voucher table into the April minutes and asked the Board to ratify the minutes with the proper table inserted.

C/Griggs MM to ratify the April 18 minutes as amended. C/Quick seconded, the motion and the motion was unanimously approved.

C/Johnsen MM to approve the minutes of the May 9 meeting. C/Griggs seconded, and the motion was unanimously approved.

OPERATOR'S REPORT: Nathan

-Getting close to beginning to irrigate. Working on the sprinkler lines to get ready.

-Board members would like to see a procedure book set up for the WWTO, one that would be updated annually (per ECY) and would assist when subs or replacement personnel are needed.

-Nathan described some of the testing required and the Board would like to see what is reported to ECY.

-Nathan would like to have a part-time on call person to help when he needs a second set of hands.

Could possibly coordinate this with Diamond Lake??

-C/Quick would like to have Sharon Sorby come out to inspect the application area for noxious weeds.

-Board members would like to see what is reported to ECY in Nathan's reports.

DISTRICT MANAGER'S REPORT: Sheila Pearman

General Fund

Hours for May: District Manager: 53

Nathan Johnson: Regular 173

General Fund Vouchers for May: Totaling \$545.24

VOUCHER	PAYEE	AMOUNT	DESCRIPTION
18-29	PO ER&R	\$ 110.72	Fuel
18-30	Nathan Johnson	\$ 300.00	Shop Rental
18-31	Frontier Comm.	\$ 134.52	Data Phones
	<b>TOTAL</b>	<b>\$ 545.24</b>	

COMMUNICATIONS & BUSINESS:

-Discussion regarding power outages and need for education/policy. DM noted that she received an email from D. Kanyer with concern that a policy is necessary and not just education.

-DM noted a call from a property owner considering purchasing an adjacent parcel that has a stub on it for a buffer and asked if the stub fee could be avoided as it is to be used as a buffer.

-Discussion on shop/office. Felt that we should also get bids for stick frame as the pole building would need a lot of additional improvements to make it usable for office/storage/restroom facilities. There is an old well on the property and we should see about getting that tested to see if it is still usable.  
-C/Johnsen reported on the trees at the park. Three need to be replaced and watering should begin again. DM will put together letter or D. Ray and T. McCaffrey.  
-Aquatechnex has put together their polygon for herbicide application. During survey discussion was had that watershield also needed spray. C/Quick notes that we may also need to start targeting yellow flag iris soon.

**ACTION REGISTER REVIEW:**

-C/Johnsen reviewed the action register

**PUBLIC COMMENT/QUESTIONS:**

No public comment

The next regular board meeting will be July 11, 2017 at 5 pm.

C/Griggs made motion to close the meeting, C/Johnsen seconded. All in favor.

Meeting was adjourned at 6:30.

Sheila Pearman, District Manager