SACHEEN LAKE
WATER & SEWER DISTRICT

October 10, 2018   Location: Sacheen Fire Station

The meeting was called to order by C/Quick at 5:00 pm with the pledge. C/Griggs and DM Pearman were also in attendance. C/Johnsen was absent.

-C/Quick reviewed the agenda.
   -C/Quick MM to approve the minutes of the September 12meeting. C/Griggs seconded the motion and the motion was passed.
-Connie Troudt from Excell Portable Services came to the meeting to request the Board consider allowing them to dispose of their porta-potty waste at our plant. They have been using Newport's wastewater treatment plant to dispose of their product, but Newport is closing its outside waste service as of November 1. She sent DM the MSDS's for their additives. This time of year they generate approximately one or two 300 gallon loads per week. At peak more like 3 to 4 loads per week. Board said they would be back with her by the end of next week.

OPERATOR'S REPORT: Nathan
-Stator went out again at Stachofsky's Trying one more fix, and if this doesn't work will go back to E-One on it.
-Had an issue with break in line when Winkler dug by the bridge for sign work. Service line was more shallow than thought. They dug the are up and Nathan was able to get fittings to repair and complete backfill within 24 hours. Reported the incident to Ecology and they were good with process used.
-Nathan thinks we should consider starting to look for a replacement for the District truck. It now has over 200,000 miles on it and is needing more attention.
-Serviced the lift station
-Working on tightening up the gate at the lagoons so when the snow starts coming it will operate easier as well as other winterization.
-Had several locate requests, mostly Fertile Valley project related.
-Continue working to protect our system while the road project is completed.

DISTRICT MANAGER'S REPORT: Sheila Pearman
General Fund
Hours for August: District Manager: 40
                       Nathan Johnson: 146

General Fund Vouchers for September: Totaling $ 6,686.57

VOUCHER	PAYEE	AMOUNT		DESCRIPTION
		$		
18-62	PUD	$	998.17	Power
18-63	SLA	$	160.34	Printing & Postage/Scope
18-64	Sterling/Johnson	$	1,800.00	Access Agreement
18-65	Sheila Pearman	$	1,502.76	Misc. Expenses

18-66	Nathan Johnson	$ 300.00	Shop Rental
18-67	Tribal Labs	$ 1,686.00	Testing
18-68	Frontier Comm.	$ 116.36	Data Phones
18-69	PO County ERR	$ 119.07	Fuel
18-70	UULC	$ 3.87	Locate Requests
	TOTAL	$ 6,686.57	

-DM presented request to commissioners that they approve voucher to UULC (locate service) in the amount of $50 to cover several month's worth of locates. As we usually have just a few and they charge $1.29 we are having to request checks of nominal amounts. UULC was asked if we could be billed quarterly and were told that in Washington they could not do that.

    C/Quick made motion that we pay UULC $50.00 and work off of that amount as a "debit account". C/Griggs seconded the motion and the motion was unanimously passed. All invoices charged against the $50 will be placed with that voucher until used up.

-C/Griggs asked whether any progress has been made regarding District credit card. DM again tried to make contact with the bank recommended by the Treasurer with no response. She will go to T. Miller again and ask for another avenue.

-C/Griggs suggests that we might want to look at William Scottsman for portable/ready built office.

-Reviewed budget status.

    C/Quick MM to move $50,000 from general fund into our capital project fund for future use in construction of the office/shop. C/Griggs seconded the motion and the motion was approved.

COMMUNICATIONS & BUSINESS:

-Insurance carrier Enduris agreed to allow us to pay quarterly. First payment is due now, then equal payments in Dec, March and June.

-Ballots for the M&O will be going out the 17th of the month. It is agreed that the levy notice should be sent to all property owners, not just those registered to vote.

PUBLIC COMMENT/QUESTIONS:
None

The next regular board meeting will be November 14, 2017 at 5 pm.
Meeting was adjourned at 6:18.

Sheila Pearman, District Manager