

# SACHEEN LAKE WATER & SEWER DISTRICT

December 12, 2018

Location: Sacheen Fire Station

The meeting was called to order by C/Quick at 5:03 pm with the pledge. C/Griggs and C/Johnsen were in attendance as well as DM Pearman.

-C/Quick reviewed the agenda.

-C/Quick MM to approve the minutes of the November 11 meeting. C/Johnsen seconded the motion and the motion was unanimously passed.

-DM went over all the budgets and explained justifications for both amendments to the 2018 budget as well as the requests for 2019 budget items.

BUDGET HEARING OPENED AT 5:32

-The amendment to the 2018 Bond Fund was presented. C/Johnsen MM to accept the amendment as presented. C/Quick seconded the motion. DM asked if anyone on the board or in the audience had questions three times. Vote to approve the amendment to the 2018 Bond budget was unanimously approved.

-The amendment to the 2018 Capital Projects fund was presented. C/Johnsen MM to accept the amendment as presented. C/Quick seconded the motion. DM asked if anyone on the board or in the audience had question three times. Vote to approve the amendment to the 2018 Capital Project budget was unanimously approved.

-The 2019 budget for all funds were presented per the worksheets given the board members. C/Johnsen MM to accept the budget as presented. C/Quick seconded the motion. DM asked if anyone on the board or in the audience had question three times. Vote to approve the 2019 budget was unanimously approved.

BUDGET HEARING CLOSED AT 5:41.

OPERATOR'S REPORT: Nathan's

-There were no service calls this month

-Had several locates, mostly for telephone company and signage

-Has switched the lagoon aerators to winter mode

-Got filing cabinet moved into the shop and has been working on filing

-Working on truck and the plow lift to get ready for winter. The lift has broken and not sure can fix it.

-Monthly and quarterly DMR's are due in addition to regular testing

-Discussion was had regarding the whether the trucks clutch/firewall will make it through the winter as well as the issue of the plow maintenance.

-The Board authorized \$10,000 to purchase a new truck. Nathan and DM will check different avenues.

DISTRICT MANAGER'S REPORT: Sheila Pearman

General Fund

Hours for November: District Manager: 42.5

Nathan Johnson: 174

General Fund Vouchers for November: Totaling \$ 2,368.26

VOUCHER	PAYEE	AMOUNT	DESCRIPTION
18-80	PUD	\$ 833.60	Power
18-81	PO County ERR	\$ 116.00	Fuel
18-82	Tribal Labs	\$ 189.00	Wet Well Testing
18-83	Nathan Johnson	\$ 300.00	Shop Rental
18-84	Frontier Comm.	\$ 117.16	Data Phones
18-85	Sheila Pearman	\$ 812.50	Misc. Expenses
	TOTAL	\$ 2,368.26	

General Fund Vouchers for December: Totaling \$5,404.95

VOUCHER	PAYEE	AMOUNT	DESCRIPTION
18-86	PUD	\$ 954.24	Power
18-87	McAloon Law	\$ 69.00	General Counsel
18-88	Common Ground	\$ 75.32	Road Repair at Plant
18-89	Enduris	\$ 2,181.00	Quarterly Ins. Payment
18-90	Tommy Petrie	\$ 1,400.00	Beaver Trapping
18-91	Frontier Comm.	\$ 118.86	Data Phones
18-92	PO Count ERR	\$ 87.53	Fuel
18-93	Tribal Labs	\$ 189.00	Wet Well Testing
18-94	Nathan Johnson	\$ 300.00	Shop Rental
18-95	Dept of Ecology	\$ 30.00	WWTO Cert. Renewal
	TOTAL	\$ 5,404.95	

COMMUNICATIONS & BUSINESS:

-Board had previously approved moving funds from general fund to capital projects fund to use for building the office/shop. Treasurer's office required there be a resolution to do so.

C/Johnsen MM to accept Resolution 18-05 directing the Treasurer to move \$30,000 from the General Fund to the Capital Projects Fund. C/Quick seconded the motion and the motion was unanimously passed.

-DM again went to Treasurer for assistance in obtaining a credit card for the District. They have begun using Mt. West bank and said they would go that route for us. Chief Nokes said that the fire district just went and got theirs on line.

-DM also spoke with Chief about the possibility of placing our shop/office on the property at the fire station. He felt that an arrangement could likely be worked out to do so that might include providing

them with a sanitary sewer connection either now or in the future. DM will write up a proposal to present to the SPOFR Board of Commissioners. She will also discuss with Counsel.

-Note with accompanying article sent from Pam Zarko regarding herbicides and cancer link.

-Holiday card from JA Sewell & Assoc.

-Levy Certification received from Auditor. 57%Yes / 43%No Even though that would normally be a decisive win, there needs to be a super majority of 60% in favor to pass.

-Last spring the Board approved continuing with Laura McAloon as District Counsel. DM presented the letter of engagement sent by her office for signature.

#### PUBLIC COMMENT/QUESTIONS:

-D. Beyersdorf questioned whether the District could save a lot of money by only sending out bills by email.

The next regular board meeting will be January 9, 2019 at 5 pm.

C/Johnsen MM to adjourn the meeting at 6:03. C/Griggs seconded the motion and the motion was unanimously passed.

Sheila Pearman, District Manager