

# SACHEEN LAKE WATER & SEWER DISTRICT

March 13, 2019

Location: Sacheen Fire Station

The meeting was called to order by C/Johnsen at 5:03 pm with the pledge. C/Griggs and DM/Pearman were in attendance. C/Quick arrived at 5:05

-C/Quick reviewed the agenda.

-C/Quick MM to approve the minutes of the January 9 meeting. C/Griggs seconded the motion and the motion was unanimously passed.

OPERATOR'S REPORT: Nathan

-Has had three service calls with freeze ups or possible freeze ups..still working on them

-No locates requested

-Will attend a locator workshop in Spokane the first of April 10, 201

-Regular monitoring reports and sampling to lab

-Will be working on truck and plow maintenance, with removal of the plow if it ever quits snowing!

-Has yet to install battery to the weather station as it is blocked in with berm.

DISTRICT MANAGER'S REPORT: Sheila Pearman

General Fund

Hours for January: District Manager: 56

Nathan Johnson: 180 Regular      8 Holiday      Total 188

Additional General Fund Vouchers for January: Totaling \$3,517.48

VOUCHER	PAYEE	AMOUNT	DESCRIPTION
19-01	DOL	\$ 758.25	Tabs for New Truck
19-02	Tribal Labs	\$ 214.00	Irrigation Testing
19-03	PUD	\$ 1,133.46	Power
19-04	Enduris	\$ 241.00	Truck Insurance
19-05	POC ERR	\$ 128.44	Truck Fuel
19-06	Frontier Comm.	\$ 146.88	Data Phones
19-07	Nathan Johnson	\$ 300.00	Shop Rental
19-08	Sheila Pearman	\$ 406.45	Various Expenses
19-09	Tribal Labs	\$ 189.00	Wet Well Testing
	TOTAL	\$ 3,517.48	

Hours for February: District Manager: 38

Nathan Johnson: 148 Regular      8 Holiday      Total 156

VOUCHER	PAYEE	AMOUNT	DESCRIPTION
19-10	PUD	\$ 1,177.17	Power
19-11	ECY	\$ 956.09	Biosolids Permit
19-12	PO County Aud	\$ 219.03	2018 Accting Supplies/Lien Release
19-13	Valcon	\$ 173.91	Propane
19-14	PO County ERR	\$ 174.42	Truck Fuel
19-15	Frontier	\$ 77.32	Data Phones
19-16	PO County Aud	\$ 225.15	Nov '18 Election Billing
19-17	Nathan Johnson	\$ 300.00	Shop Rental
19-18	Sheila Pearman	\$ 462.65	Various Expenses
19-19	Tribal Labs	\$ 179.00	Lift Station Testing
	TOTAL	\$ 3,944.74	

**COMMUNICATIONS & BUSINESS:**

-DM presented Resolution 19-01 for the transfer of funds (\$83.16) out of the Debt Service Fund and said money into the General Revenue Bonds Fund. Upon transfer, the Debt Service Fund will be left with a zero balance and made inactive.

C/Quick MM to sign resolution 19-01. C/Griggs seconded the motion and the motion was unanimously passed.

-DM asks whether the District should still pay a portion of the print and mail costs of the SLA's SCOPE. The newsletter goes out to all District property owners. We have previously paid for our portion of the printing and all of the postage. When working the budget, we left those funds the same as last year. She was directed to go ahead and pay our portion.

-DM has not yet worked on compilation of water quality data.

-C/Quick will keep on working on putting for a proviso request for relief from some of our debt.

-Owner of Store N More contacted DM regarding possible hook-up to our system for the installation of a laundromat as part of his feasibility study. Spoke with him about catch up fees and costs that would be born by him such as engineering as would need to go under 211.

-Spoke with L. McAloon regarding office placement on fire district property. Her response was that it would need to be within the District boundary. Asked her to look into it further to see if there were any exceptions or waivers to the rule. Other than that, she saw no issue with making an inter-agency agreement with the SPOFER.

-CBS Collections says all accounts are being worked on. Each account has received at least 2 letters and likely all have received 2 phone calls. Next step is to have place of employment garnish wages, an additional lien that goes around ours (cheaper to execute)

-Terry McNabb let DM know that he will be opening an office on this side of the state this summer.

Review of Action Register

PUBLIC COMMENT/QUESTIONS

-R. Prange notes that regarding the water quality data, that we should expect to see some changes but would be surprised if all aspects would improve.

The next regular board meeting will be April 10, 2019 at 5 pm.

C/Griggs MM to adjourn the meeting at 5:53. C/Quick seconded the motion and the motion was unanimously passed.

Sheila Pearman, District Manager