

# SACHEEN LAKE WATER & SEWER DISTRICT

August 6, 2015

Location: Sacheen Fire Station

Commissioner Garrett called the meeting to order at 10:00 pm with the pledge. Commissioners Johnsen was also in attendance as well as DM/Pearman, and Kevin Koesel from Sewell Engineering. C/Pearman was absent.

C/Garrett reviewed the meeting agenda.

C/Johnsen MM to approve the minutes of July 1 and 10 meetings, C/Garrett seconded and the motion was unanimously approved.

ENGINEERING REPORT/PROJECT UPDATE: Kevin Koesel

## **Construction Progress Update**

Bid Schedule A

- Completed liner installation in Cell 3
- Crew has moved to Cell 2 with first layer down
- Masonry work has begun on the headworks building
- Still breaking up rock likely 1-2 weeks before done
- 83% Complete

Bid Schedule B

- Electrical work still needed to be done at the lift station
- Substantially complete

Bid Schedule C

- Working on difficult services
- Approximately 50 homes on-line
- Connections are basically four phase
  1. Test Pump Unit
  2. Convert Waste Line to Grinder Pump
  3. Decommission Septic Tank
  4. Site Restoration
- 84% Complete

## **Construction Schedule Upcoming**

Bid Schedule A

- Will likely finish lining Cell 2 by the end of next week

Bid Schedule B

- Complete asphalt patch on Fertile Valley

Bid Schedule C

- Will work to finish difficult service lines and installs
- Will continue converting systems to the grinder pumps
- Site restorations will begin, but better done in cooler all months

Change Orders

-CO 14A: Bypass piping to circumvent headworks building to use Cell 3 prior to headworks completion. Piping will work in both directions to bring sewage back to headworks for screening. This looks to be two weeks out due to scaffolding being used by the masons on the headworks building is in the way. Installation should only take about 2 days. Headworks building likely not to be complete for 6-8 weeks. Amount of CO: \$8,608.00

C/Garrett MM to Approve CO 14A. C/Johnsen seconded the motion and the motion was approved.

-CO 15A: Cost for pay delay on late payment due to time it took for contract amendment. Original request was \$36-\$40K. Amendment was made in order to ensure that over \$1 million in grant money was not left on the table.

Amount of CO: \$24,613.86

C/Garrett MM to approve CO 15A. C/Johnsen seconded the motion and the motion was approved.

-CO 8C: Covers several items as a catch up change order for exploratory efforts, casing piping, and relocation of pump stations

Amount of CO: \$21,536.14

C/Johnsen MM to approve CO 8C. C/Garrett seconded the motion and the motion was approved.

-Septic hauling continues with approximately 1,500 GPD on weekdays and 2,000 GPD on weekends. Hauling is likely to continue until around Aug 24 when we anticipate being able to send sewage to Cell 3 through the bypass piping

#### QUESTIONS/COMMENTS:

-Short asks if Sewell gets an 18% commission on change orders. Sewell gets paid though billing for time.

-L. Short asks the rationale for using barb wire fence vs chain link around the application site. Cost for chain link is prohibitive as it is the most expensive. The state wants a barrier and barb wire is sufficient

-R. Prange asks when the treatment site is started up if we will pump to all 3 lagoons. We will put sewage into all 3 cells in order to have ballast to weigh the liners down. We need 4 feet of effluent in a lagoon before we begin aeration. Cell 3 is designed to operate with between 4-12 feet of effluent in it as that is where the effluent is held prior to chlorination and then irrigation

-D. Kanyer questions charge for S&L Hauling. Contract made outside of bids for those services with him to continue work and avoid demobilization costs.

-B. Hood requests additional work on Griebel Lane to take out the slant in the roadbed

-J. Storms notes that he had call from Maria Bullock saying placement of the grinder pump makes access to her garage difficult.

He also asks what the last date for electrical connections needs to be made. He still needs the panel put on his house. Contractor is unsure when he will get to Jeff's, but we will get the control panel down there.

-L. Holman expressed concern about the septic hauler placement during the community picnic

-R. Prange questions what will be done with services that only have dry wells. The lid will be taken off, crush the cone and fill up with jumping jack

#### DISTRICT MANAGER'S REPORT:

-June salary Claims were presented for signature

General Fund for July

Hours for July

District Manager 129

Don Newcomb 24

3 vouchers were presented for payment from the General Fund totaling \$3106.53

-DM Pearman noted that the Districts information in the Scope took up ¼ of the printing and suggested we pay for ¼ of the printing charges as well as the postage as has been previously agreed.

C/Garrett MM that we reimburse the SLA for ¼ of the printing as well as all the postage for the Scope as it serves as our official information outlet. C/Johnsen seconded and the motion was approved.

15-24	Sacheen Lake Ass.	\$216.56
15-25	Enduris	\$2641.00
15-26	Sheila Pearman	\$248.97

6 vouchers were presented for payment from the LID totaling \$634,495.22

LID 15-34	S&L Underground (Sched. C)	\$86,269.16
LID 15-35	S&L Underground (Sched. B)	\$ 40,256.29
LID 15-36	S&L Underground (Hauling Contract)	\$ 35,390.00
LID 15-37	CNI (Sched. A)	\$391,714.09
LID 15-38	Sewell Engineering	\$80,575.05
LID 15-39	Sheila Pearman	\$98.00
LID 15-40	Newport Miner	\$192.63

The Board also signed LID 15-32A which is the remainder due from invoice with LID 15-32 for partial payment of \$239,289.02 paid against June bills from PWTF (total amount accounted for last month)

LID 15-32A	S&L Underground	\$54,235.83
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#### COMMUNICATIONS:

-Received requests for will serve letters from Steve Hughes and Bill Smith. The Smith request is for an addition so will be using the existing system. We have already installed the service for the Hughes request.

C/Johnsen MM to provide Steve Hughes with a will serve letter for his building permit.

C/Garrett seconded the motion and the motion was approved.

-DM Pearman reported on the Assets Management Workshop she and C/Pearman attended at ECY on the 5<sup>th</sup>.

-We believe our waste water treatment operator will need his WW1 certificate, but that will be determined with our discharge permit.

-Notices were mailed out for herbicide application

-Notices were mailed out reminding property owners of the need to have their electrical connections made. Notice was also placed in the Newport Miner for 2 publications. The SLA also put notice out to their email list.

-Discussion was had on using revenue vs assessment for repayment of our loans.

-PWTF likes the use of assessment because it puts a lien against property to secure the loan but when property owner fails to pay, it may be three years before lien is applied. Counsel thinks that is too long to wait. Changing to revenue would require an amendment to our PWTF contract. Ecology is fine with repayment through revenue from the system.

-C/Garrett reviewed the Action Register

#### PUBLIC COMMENT/QUESTIONS:

-B. Hood notes that the SLA has about 180 email addresses and would put a project update together and send out

-Andrew Delegans asks if anyone has had trouble with their phone lines being cut. There's required repair. He also says he has been here two weeks with no notice of herbicide application in the little lake. Application was not made in the little lake this season.

-J. Short says she spoke with Frontier and they said they had to make many repairs

-R. Prange comments on his wish for information on paying for project costs up from as an assessment as well as commenting that he does not think the herbicide applicator is doing a good job. He says he saw them spraying where the water is 30' deep.

He also comments that according to RCW fees and charges for our system would be different for each property owner. He also thinks we will need to pay a bookkeeper when using fees and charges. Billings would still need to go out for O&M with either debt repayment.

-J. Short asks if anyone on the Board has heard of issues with the Calispel Trail Homeowners System. She says she has heard that they have had problems with broken pipes. Randy Stacy is now in charge of that system and under NETCH

-T. Connors comments that in his experience fees and charges are usually done on something you can turn on and off with a switch. He asks if anyone has kept track of the number of homes that were inadequate. Very few meet current codes based on records with NETCH. According to Matt Schanz from NETCH even those that are newer were permitted only by being given variances to the current codes.

-D. Kanyer asks how we are going about charging those who are hooked up. Supervisor is keeping track of when homes are put on line and property owner will be charged back to that date for their O&M. Estimates stand at \$135 per month plus \$25 per month for a full hookup.

-J. Storms asks what the end number is for the total project cost. Approved funding is \$14.6M

The next regular board meeting will be September 2 at 3 pm  
Meeting was adjourned at 11:54

Sheila Pearman, District Manager