

SACHEEN LAKE WATER & SEWER DISTRICT

October 7, 2015

Location: Sacheen Fire Station

Commissioner Pearman called the meeting to order at 3:00 pm with the pledge. Commissioner Johnsen was present but Commissioner Garrett was absent. Also in attendance were DM/Pearman, Kevin Koesel from Sewell Engineering, as well as Meghan Rounds and Cynthia Wall from DOE.

C/Pearman reviewed the meeting agenda.

C/Pearman MM to approve the minutes of September 2 meeting, C/Johnsen seconded and the motion was unanimously approved.

ENGINEERING REPORT/PROJECT UPDATE: Kevin Koesel

Construction Progress Update

Bid Schedule A

- Bypass complete
- Gates, discharge piping and fine screens installed in Wet Well
- Staff gauges and screens installed in all lagoons as well as the aerators wired in
- Headworks building had roof completed, HVAC installed, electrical was roughed in and inspected. Interior painting completed
- 93% Complete

9/28/2015 issued partial substantial completion to include the 3 lagoons, access road piping, lagoon yard piping, as well as irrigation wet well. This begins the one year warranty period on those items. Final substantial completion will be issued when everything is complete.

Bid Schedule B

- Electrical work still needed to be done at the lift station
- Substantially complete

Bid Schedule C

- 1 Service line left to install
- 1 Pump Unit left to install
- 238 of 275 Pump Units functionally tested, some with generator
- 213 of 275 Services connected
- 200 of 275 Decommissions complete
- Site restorations still need completion on many lots
- 46 lots have electrical issues such as being wired but the breaker is off, lack of inspection sticker and many that have not done their electrical at all.
- 94% Complete

Construction Schedule Upcoming

Bid Schedule A

- Continue work on Headworks building
- Grade and gravel top of dikes
- Complete access road grading and fine tuning

-Site rehab with seeding

Bid Schedule B

-Working on punch list items

-Anticipate electrical panel's arrival and installation to finish out lift station

Bid Schedule C

-Continue to test pump units and make connections. Running out of folks who are ready to go.

-Contractor is to the point where is he has to go back to homes again he will need to add charges. They anticipate being completed by the end of October and are not interested in coming back to hook up the stragglers who have had ample time to get their work done.

Change Orders

-CO 16-A The biggest value in this change order is for additional fabric required to protect the liner material in the anchor trench. Also includes segregation of rocks and other clean up type changes as well as interest charge for late payment from June.

C/Pearman MM to approve change order 16-A in the amount of \$55,697.11. C/Johnsen seconded the motion and the motion was approved.

CO-12-B Clean-up change order for Schedule B. Some bids items went up and some down with change amount of \$8,685.98.

C/Johnsen MM to approve change order 12-B in the amount of \$8,685.98. C/Pearman seconded the motion and the motion was approved.

-Electrical Connections are becoming an issue for the contractor. They are able to test the pump units with a portable generator. If they complete their work on a home with connection and decommissioning of the septic system the homeowner will have approximately 70 gallons leeway before the pump unit will overflow. At that point NETCH would need to be notified of the violation. If we allow the contractor to continue, we would need to place notices on those units/dwellings.

C/Pearman MM that we authorize S&L to complete work on homes whether the electrical is complete or not. Notices will be placed on the control panel, door & mailed as well as sending a list to NETCH. C/Johnsen seconded the motion and the motion was approved.

-Jeff and Debby Storms have requested that we not use their current PVC service line as they had previously requested. The engineer had originally planned to install new HDPE piping but Jeff requested that we use his current line and brought his information to Kevin showing his permit and that the line had been pressure tested. The reasoning was that they did not want their landscaping torn up. It was decided that as long as the line passed a 2 hour pressure test at 150# pressure, we would use his current line. The pipe is rated for 200#. The bid was put out using his existing line as requested by Jeff. Recent discussion with Jeff was that he was concerned his line would not pass, but at that point, the District owns it. Using existing line was also done on the Hood property with pressure testing of that line too. The cheapest option for the Storms is to allow the District to construct as designed. If the line fails the pressure test, the cost will be borne by the District and a new line will be installed. This information was put together and given to the Storms as well as notifying them that the issue would be put on the agenda for this meeting. Neither was in attendance.

C/Pearman MM to deny the Storms' request to change the bid plan. C/Johnsen seconded the motion and the motion was approved.

-C/Pearman will put decision in writing to the Storms.

-Cynthia Wall from ECY and Heather Cannon from RCAC are encouraging us to start billing. Kevin has taken assumed use of all the ECY money as well as the remaining PWTF money and it breaks down to a monthly:

Full Hook-Up	\$158	Bare Lot	\$103
Backbone Cost	\$98	Backbone Cost	\$98
Onsite Improvement	\$35	Stub Cost	\$ 5
O&M Costs	\$25	O&M	?

-Some costs of O&M for the system will also be borne by bare lots as a stand-by fee, yet to be determined.

-Cedar Creek cost \$604 per month and Old Sacheen \$403 per month. These were separate bid items.

-C/Johnsen will work with DM to determine billing system and work to set it up by next month.

-Consider a special meeting for the 21st at 10 am to discuss rates. (This may need to be posted as a public hearing)

5 Minute Break

DISTRICT MANAGER'S REPORT:

-Salary Clearing for July & August presented for signature. Will hold to next meeting as C/Garrett is absent and C/Pearman does not sign.

General Fund for August

Hours for August

District Manager 83

1 vouchers were presented for payment from the General Fund totaling \$157.50

15-29 K&L Gates \$157.50

8 vouchers were presented for payment from the LID totaling \$745,930.30

LID 15-50 S&L Underground (Sched. B) \$ 1,288.66

LID 15-51 CNI (Sched. A) \$ 435,113.11

LID 15-49 S&L Underground (Sched. C) \$ 164,375.46

LID 15-52 Sewell Engineering \$ 65,270.10

LID 15-53 WA Dept. of Ecology \$ 250.00

LID 15-54 Correct Equipment \$ 85.04

LID 15-55 Environment One \$ 187.93

LID 15-48 S&L Underground (Hauling Contract) \$ 79,360.00

COMMUNICATIONS:

-Kanyer request to repurpose septic tank

-Albin/Delegan various concerns

-Short request to repurpose septic tank

-According to the Auditor's office, ballots should be mailed out on the October 14. DM will develop informational letter regarding the M&O Levy as well as project update to be mailed out to all District members prior to ballots being mailed. C/Johnsen will get volunteers to help with mailing.

-Commissioners were given wastewater treatment operator job description as well as copy of advertisement to go into the October 14 issue of the Miner.

PUBLIC COMMENT/QUESTIONS:

- R. Prange asks who is paying the septic hauling costs. He thought that people were being charged a gallon rate during the hauling period. The Board noted two months ago that the hauling costs would be part of project cost as the alternative was demobilization of S&L at a cost of \$180,000.
- R. Prange thinks that the Storms should be compensated for using his own line. Board notes that the same thing was done on the Hood's property. The Hood's also gave easement across their property to reach Griebe and Cedar Drives and asked for no compensation. This was greatly appreciated as it assisted in keeping costs down.
- Cathy Retterer thanks all of those who made the decisions and did the work to make the project happen.
- D. Swimelar asks if during the winter months there might be an issue with breathability of pump units if covered with snow. Kevin notes that there should be no impact as snow is not usually so dense as well as the unit is also pulling heat from the ground.
- D. Swimelar asks if a truck with generator is still being considered. We will be purchasing a generator and getting ready to respond within the next month or so.
- D. Kanyer asks the total cost of the project.. Total of both ECY and PWTF available to us is \$14,607,239.21. Monthly cost for a developed lot works out to \$157.58 including O&M. She also asks if we are going to make a list available for what each person is going to pay.
- J. Short comments on repurposing their septic tank to catch runoff from FV Rd into their driveway
- D. White expresses concern about outhouses. The contractor is decommissioning them. They are not removing the structure, but decommissioning the hole. He also expressed opinion that Sewell Engineering help pay for septic hauling as the bypass was not completed in timeline we had anticipated.

The Board announced it would go into executive session to discuss land acquisition per RCW 42.30.110(1)(B) for 15 minutes. C/Johnsen returned at 5:00 and announced an extension of 10 minutes in executive session.

-The Board requested that DM and Kevin continue investigation of access agreement

-C/Pearman reviewed the Action Register

The next regular board meeting will be November 4 at 3 pm
Meeting was adjourned at 5:11

Sheila Pearman, District Manager