

SACHEEN LAKE WATER & SEWER DISTRICT

September 14, 2016

Location: Sacheen Fire Station

The meeting was called to order at 5:03 pm with the pledge. Commissioners Johnsen, Quick and Pearman were in attendance. Also attending were DM/Pearman and Thad O'Sullivan of Workland Witherspoon.

-C/Pearman reviewed the agenda.

-C/Quick MM to approve the August 11 and August 31 minutes. C/Johnsen seconded and the motion was approved.

-Per RCW 42.30.110(l)(i) the Board called a 20-minute executive session regarding pending litigation.

-An additional 10 minutes was announced for executive session.

-The Board returned to open meeting at 5:35.

-C/Johnsen asked Thad to report the update on litigation. CNI has asked for mitigation and we take that as a positive sign. There is a mediator who will come over from Seattle who is 3rd party neutral. The mediation is non-binding, but the intent is to negotiate an agreement and if both parties agree, then they can't come back to sue again.

OPERATOR'S REPORT: Nathan Johnson

-Lagoon #2 is pretty empty, #1 has 9 feet.

-Currently we are using only one of the aerators in both cell #1 and #3

-Working on checking electrical systems that had not been completed.

-The park has been closed for the season. The bike group again used the park for a way station and cleaned up well. When the weather wets up planning to seed the grassy areas to help with dust control

-Completed the installation for Munsell residence.

-We have been told the wet well gates should be in on the 27th. They were sent back to the manufacturer. When they come in we will have to move water from cell to cell to install.

-Kevin Koesel is trying to get CNI to repair the riser that failed, but CNI is claiming operator error.

-Need to start draining the irrigation lines using low point drains, should be done by our October meeting.

MILFOIL UPDATE:

We had planned for a second herbicide application, but Aquatechnex had two deaths that caused problems with staffing. We will discuss planning for next year with T. McNabb.

DISTRICT MANAGER'S REPORT: Sheila Pearman

-Salary clearing for July was presented for signature

General Fund

Hours for August:

District Manager 76

Nathan Johnson 152.5

11 Vouchers were presented for payment from the General Fund totaling \$20,371.72

VOUCHER #	PAYEE	AMOUNT	DESCRIPTION
16-61	Tribal Labs	\$ 618.00	Monitoring Well Sampling
16-62	PUD	\$ 852.64	Power for Lift Station & Plant
16-63	Department of Ecology	\$ 2,868.28	BioSolids Permit
16-64	Sheila Pearman	\$ 645.83	Fuel, Stamps, Supplies
16-65	Enduris	\$ 2,966.00	District Insurance Premium
16-66	Frontier Comm.	\$ 115.94	Data Phones
16-67	Sacheen Lake Assn	\$ 194.73	Scope Postage & Partial Print
16-68	Nathan Johnson	\$ 300.00	August Shop Rental
16-69	City Service Valcon	\$ 153.31	Propane for Lift Station
16-70	State Auditor's Office	\$ 9,116.59	Single Audit and Regular Audit
16-71	Workland Witherspoon	\$ 2,540.40	CNI Claims Dispute
	TOTAL	\$ 20,371.72	

COMMUNICATIONS:

- NETCHD, DM met with Matt Schanz and other county officials to discuss ramifications of having shut off of service as part of our delinquent payment policy. Everyone agreed that it would be a very difficult thing to employ. Making sure we have policy tight to go through lien process will usually be sufficient.
- Enduris, receipt of our 2017 policy. Have also spoken with Marc Antonietti regarding additional coverage for sewer fixtures as well as coverage for CNI claims.
- Received paper work for MOU's from L. McAloon
- Have spoken with Shem of S&L regarding warranty issues working on getting his folks up for fixes.
- Continuing to work on late pay procedure, new service fees and installation fees
- C/Quick reported on outsourcing of bookkeeper. His research found that the \$18/hour that Sheila is paid is on the low end of the scale of a full force bookkeeper. Diamond Lake pays their office administrator \$12/hour. County personnel says that it needs to be a District employee. He feels that for now we should keep it where it is, maybe down the road re-visit.
- Signage for boats coming from downstream could possibly be done by Petroglyph or John Werr?

ACTION REGISTER REVIEW:

- C/Pearman reviewed the action register

PUBLIC COMMENT/QUESTIONS:

- J. Short questions when the easement money will be paid. Working on it. Also whether service for new construction would require shutting off the system. No for those without stubs a hot tap could be used.
What is going on at the Terrace access lot? The property owners are making improvements with terracing etc.
- J. Kappen inquiring about pump installation at his stubbed lot and what the costs would be.

-B. Hood wants to make sure Griebe Lane is on the warranty list, asks that Nathan give him a call before coming down to do the work.

-D. Kanyer questions the discussion of bonding options that was on the agenda for the Aug. 31 special meeting. The board discussed with L. McAloon the different options for funding and how they work for moving the litigation process forward.

-J. Short said she was confused with the discussion in last month's minutes regarding the gates at the wet well. This was in regard to the treatment plant gates.

The next regular board meeting will be October 12 at 5 pm.

Meeting was adjourned at 6:42

Sheila Pearman, District Manager