

SACHEEN LAKE WATER & SEWER DISTRICT

February 4, 2015

Location: Sacheen Fire Station

C/Johnsen called the meeting to order at 7:08 pm with the pledge. Commissioners Johnsen, and Pearman were in attendance. Third Commissioner position is unfilled. DM/Pearman and Kevin Koesel from Sewell Engineering were also in attendance.

-C/Pearman reviewed the meeting agenda.

The minutes of the January 7, 2015 meeting were approved.

ENGINEERING REPORT/PROJECT UPDATE: Kevin Koesel

Construction Progress Update and Upcoming

Bid Schedule A 99% Complete

-Solar powered weather station was installed for plant operator/effluent application as part of our AGRIMET agreement. Anyone can go online and look at their website to look up local weather.

-Preliminary testing of plant control system

-Headworks channel screens were installed

-The wrong motors were installed from manufacturer for the aerators. CNI working up a plan for their change out.

-Still need to install control cabling from motors to shore.

-Begin completion of punch list items

-Substantial completion will be held off until the correct motors are installed.

Bid Schedule B&C are 100% Complete

-Have been working on a couple of warranty issues

Change Orders:

CO 19A includes interest over late payments, upgrade of emergency light in channel room and additional programming and wiring to fine screen and control panel.

Mt. View Estates Update:

-Board needs to decide on what option they want to proceed with or not proceed.

-If the preconstruction portion is accepted (\$75,000), repayments would begin one year later and can be done over 5 years (approx...\$7,834/year) or 20 years (approx... \$2,200/year)

-The repayment would likely come from those in the Mt. View.

-Likely to see benefit to scoring with readiness to proceed and possibly more grant money awarded as project is separated from Phase I.

-Design would likely take 3-6 months.

C/Johnsen MM to accept the design portion of the ECY offer based on the contingency that those responsible for its repayment are those in the Phase II project. C/Pearman seconded the motion and the motion was approved.

-Will check with L.McAloon about need for covenant process as well as look at the easements we currently have in hand for possible expiration date.

C/Pearman MM to approve CO 19A in the amount of \$10,021.84. C/Johnsen seconded the motion and the motion was approved.

OPERATOR'S REPORT: Nathan Johnson

- Have worked on a couple of warranty issues, soft start at the lift station and seal issue with control box
- Worked on plans for future shop
- Plowing at the lift station and plant
- Vendor contacts, worked with Correct Equipment and got a list of recommended spares

DISTRICT MANAGER'S REPORT: Sheila Pearman

- Salary Clearing for December presented for signature.

General Fund

Hours for January

District Manager	108.5
Nathan Johnson	162

10 vouchers were presented for payment from the General Fund totaling \$10,195.00

16-10 PUD	\$454.19
16-11 County Auditor	\$112.88
16-12 Nathan Johnson	\$459.00
16-13 SLA	\$285.12
16-14 Newport Miner	\$230.63
16-15 Common Ground	\$129.12
16-16 Correct Equipment	\$3,234.24
16-17 Workland Witherspoon	\$2,397.00
16-18 Sheila Pearman	\$642.82
16-19 S&L Underground	\$250.00
16-20 Nathan Johnson	\$2,000.00

2 vouchers were presented for payment from the LID totaling \$109,345.21

LID 16-05 JAS	\$90,238.52	(includes \$58,287.11 re-submission from 2015)
LID 16-06 CNI	\$19,106.69	

COMMUNICATIONS:

- Cert. of Liability Insurance/Mitchell Lewis & Staver
- Cert. of Liability Insurance/JA Sewell
- Copy of County Commissioner's letter to Cynthia Wall
- Filing of annual statement from Auditor
- Miner "who's in charge" request
- County Treasurer noted that in our rates that were approved at our rate hearing for the LID assessment are not official until the LID is officially closed out and the assessment roll set.

BUDGET HEARING: Began at 7:50

- Amendment to the 2015 Construction Budget was presented changing it from \$5,828,100 to 7,041,180.01
 - 2016 Construction Budget presented in the amount of \$525,210.00
 - Amendment to the 2016 General Budget presented.
 - C/Johnsen MM to approve the amendment to the 2015 budget as presented. C/Pearman seconded the motion and the motion was approved.
 - C/Pearman MM to approve the 2016 Construction Budget as presented. C/Johnsen seconded the motion and the motion was approved.
 - C/Johnsen MM to approve the revision to the 2016 General Budget. C/Pearman seconded with direction to investigate where to put reserve fund monies. The motion was approved.
 - Requests for comments were made three times with no response.
- Budget hearing was closed at 8:14

-Dan White presented the Park Restitution Committee's 3 recommendations for the Board's consideration. The committee asks that if a resolution with the property owner's is not achievable that it be turned over to the County Prosecutor.

-C/Pearman proposed that the District purchase the truck Nathan has been using as our service truck. His research indicates that a 1990 Toyota value is anywhere from \$1,800-\$4,100. The engine and transmission have both recently been rebuilt. It will need another \$300-\$500 worth of work as well as tires, but it should serve us for at least 5 years.

C/Pearman MM that we purchase the service truck from Nathan for \$2,000. C/Johnsen seconded the motion and the motion was passed.

ACTION REGISTER REVIEW:

-C/Pearman reviewed the action register

PUBLIC COMMENT/QUESTIONS:

-J. Short asked if we have figured out whether people can pay their fees and charge a year in advance.

The next regular board meeting will be March 2 at 3 pm.

Meeting was adjourned at 8:53

Sheila Pearman, District Manager