

# SACHEEN LAKE

## WATER & SEWER DISTRICT

November 13, 2019

Location: Sacheen Fire Station

The meeting was called to order by C/Johnsen at 5:00pm. C/Griggs, C/Quick, and DM/Pearman were present.

-Commissioners reviewed the agenda.

-C/Griggs MM to approve the minutes of the October 9 Meeting. C/Quick seconded the motion and the motion was unanimously passed.

C/Griggs MM to approve the minutes from the November 9 special meeting. C/Quick seconded the motion and the motion was unanimously passed. C/Johnsen requested the minutes be sent to her so she can pass them on to the web director.

OPERATOR REPORT: Given by Sheila Pearman for Nathan

DM/Pearman has been in touch with Fogel Pump on the pump repair. Reported that it was only slightly damaged, shipping will probably be the largest expense, she then stated they said they could store it until Spring but C/Quick & C/Griggs would like it repaired, returned, and stored locally. C/Quick said he could probably store it. DM/Pearman still working with rep on the motor.

District Manager Report: Sheila Pearman

-Sheila introduced Joni Stillian as the new District Manager.

-Peggy Johnsen introduced Randy Carasco as the Commissioner replacing her. She then stated that C/Quick and C/Griggs will have to officially appoint him at the January 2020 meeting.

-DM reported that the M&O passed with an excess of 70% approval. C/Johnsen complimented Randy Carasco and his group for their work on getting the word out for the levy.

Hours for July: District Manager: 64.5 Nathan Johnson: 180R/4Sick=184

Vouchers totaling \$4,919.65

VOUCHER	PAYEE	AMOUNT	DESCRIPTION
19-87	PUD	\$ 854.52	Power

19-88	JA Sewell	\$ 270.00	Eng. Services
19-89	UULC	\$ 13.21	Locate Notifications
19-90	Frontier	\$ 63.14	Data Phone
19-91	MC/Sheila	\$ 177.74	Mis. Supplies & Postage
19-92	MC/Nathan	\$ 107.38	Mis. Supplies
19-93	PO ERR	\$ 94.16	Fuel
19-94	N. Johnson	\$ 300.00	Shop Rental
19-95	Tribal Labs	\$ 179.00	Testing
19-96	DOE	\$ 2,860.50	Testing
	<b>Total</b>	<b>\$4,919.65</b>	

-Budget Review: DM asked the Commissioners what date they want to set for the budget hearing. She gave them several options, with them deciding on December 4<sup>th</sup>, we will change our monthly meeting to that date and do the budget hearing at the same time. DM will do the required advertisement in the Newport Miner and send Randy a copy of the budget.

-Procedures and Operations Manual. Joni stated that she has information on this from Lenora and will incorporate them for Sacheen. Also Sheila and Joni will get together on all of the ins and outs of moving into the office and report to Commissioners at next meeting.

-Diamond Lake on Job Sharing. DM reported she is meeting with Diamond Lake on the 15<sup>th</sup>, hoping to get the job sharing going after that.

-DM stated there will need to be a formal letter sent to Joni Stillian.

-Late Payers. DM reported on the current late payers, C/Griggs said he would like to stick to the current three month policy. Agreed to review and discuss at the next meeting.

-DM stated Nathan hourly increase to \$17.50/hour with November payroll and Joni Stillian starting at an hourly rate of \$20.00/hour.

-Sheila read resignation letter from Peggy Johnsen.

#### PUBLIC COMMENT/QUESTIONS

None.

The next regular board meeting will be December 4, 2019 at 5pm.

C/Johnsen MM to adjourn the meeting at 6:15. C/Griggs seconded the motion and the motion was unanimously passed.

Joni Stillian  
District Manager