

# SACHEEN LAKE

## WATER & SEWER DISTRICT

February 12, 2020

Location: Sacheen Fire Station

The meeting was called to order by C/Griggs at 5:00pm. C/Quick, C/Carasco, and DM/Stillian were present.

-Commissioners reviewed the agenda.

-DM Stillian swore in C/Carasco.

-C/Quick MM to approve the minutes of the January 8 Meeting with the discussed corrections. C/Carasco seconded the motion was passed unanimously.

District Manager Report: Joni Stillian

-DM/Stillian submitted January voucher cover sheet and time sheets for signatures. She reported that she sent a letter with an invoice to Griffin explaining what steps Nathan took to winterize his pump. She reported that she hadn't yet gotten a response from him.

Hours for January: Nathan Johnson: 172R/12sick for 184 Total Joni Stillian: 52.5

January Vouchers totaling \$7,649.12

01-01	Enduris	\$ 2,433.00	Insurance
01-02	First Bank Card	\$ 243.00	Misc
01-03	First Bank Card	\$ 443.20	Misc
01-04	Frontier	\$ 63.69	Telephone
01-05	Joni Stillian	\$ 257.39	O Supplies/Mileage
01-06	Nathan Johnson	\$ 600.00	Rent
01-07	POC Auditor	\$ 429.69	Recording/Election
01-08	POC ERR	\$ 154.42	Fuel
01-09	PUD	\$ 1,148.10	Electrical

01-10	SPOFR	\$	150.00	Office Rental
01-11	SAO	\$	400.40	Audit
01-12	Tshimiakain	\$	964.00	Testing
01-13	UULC	\$	15.48	Locates
01-14	POC Auditor	\$	167.75	Supplies/Vouchers & Payroll
01-15	Tshimiakain	\$	179.00	Testing

TOTAL \$ 7,649.12

Operator Report: Nathan Johnson

-Nathan reported that he had finally gotten a response on the second surge protector. He should have it in a couple of days and will do the installation. He reported that some of the annual reporting is due in March, he will make sure DM has any information she needs to complete her end. DM Stillian asked for information he has on when reports are due so she can maintain a schedule.

Electrical proposal:

-DM Stillian submitted a proposal, provided by Sewell Engineering, from AEI Engineering that would investigate the existing facilities and provide a solution to mitigate surge protection issues. C/Griggs expressed concern regarding the original engineering of the surge protectors and what culpability Sewell may have for “under” engineering the project, the work originally performed by the electrical contractor, and the inspection at the completion of the project. DM/Stillian was instructed to talk with Kevin at Sewell and our attorney, Laura McAloon, to see if either one of them can shed light on the subject. She was also instructed to inquire into PUD liability for catastrophic surges.

Action Register:

-DM will get the land line connected/DM will continue working on Ops manuals for DM and Operator/DM has invoiced Diamond Lake for Nathans time  
 -Weed Grants/treatment discussion continuing into March/April  
 -Additional funding discussion continuing.  
 -DM will prepare report for March meeting on Rate discussion.  
 -Budget separation discussion ongoing.

-C/Quick MM to add the action register to the agenda and minutes, C/Carasco second and the motion was passed unanimously.

NEW BUSINESS FROM THE FLOOR/PUBLIC COMMENT/QUESTIONS

C/Quick wants to keep options open and/or go out to bid on weed control for the lake. He also would like to look in to having the Lake Association take it over.

The next regular board meeting will be March 11, 2020 at 5pm.

C/Griggs MM to adjourn the meeting at 6:15. C/Carasco seconded and the motion was passed unanimously.

Joni Stillian  
District Manager