

SACHEEN LAKE

WATER & SEWER DISTRICT

January 8, 2020

Location: Sacheen Fire Station

The meeting was called to order by C/Griggs at 5:00pm. C/Quick, C/Carasco, and DM/Stillian were present.

-Commissioners reviewed the agenda.

-C/Quick MM to approve the minutes of the December 4, 2019 Meeting. C/Griggs seconded the motion and the motion was unanimously passed.

-C/Quick MM to accept Randy Carasco to Peggy Johnsen's Commissioner position effective today. C/Griggs seconded the motion and the motion was unanimously passed.

District Manager Report: Joni Stillian

-DM/Stillian reported that she has done the Audit exit interview via the telephone. There were no negative remarks on the audit. They also were extremely pleased with the help they received from DM Pearman. Fogle is sending us an updated quote based on the December Commissioner vote to accept the quote minus the motor.

Hours for December: Sheila Pearman: 20 Nathan Johnson: 156R/8Sick/12Holiday for 176
Total Joni Stillian: 55.5

Vouchers for December totaling \$9,115.30

19-108	City Service Valcon	\$	173.96	Propane for Lift Station
19-109	PUD	\$	941.13	Power
19-110	Dept of Ecology	\$	64.00	Operator Certification
19-111	Newport Miner	\$	96.75	Budget Hearing Notice
19-112	Control Freak	\$	645.60	Tech Support/Power Supply
19-113	Anatek Labs	\$	200.00	Soil Sampling
19-114	Fogle Pump	\$	2,426.38	Pump Repair

19-115	SOA	\$ 2,052.05	Audit
19-116	DOI-BOR	\$ 1,600.00	Agrimet OIM Fee
19-117	First Bank Card	\$ 469.18	Misc
19-118	First Bank Card	\$ 124.62	Misc
19-119	Frontier	\$ 63.14	Lift Station Phone
19-120	POC ERR	\$ 108.49	Fuel
19-121	SPOFR	\$ 150.00	Office Rental
	TOTAL	\$ 9,115.30	

Operator Report: Nathan Johnson

-Nathan reported that he has winterized Griffin's pump. C/Quick asked DM to do an invoice for Nathan time and materials and write a letter explaining what was done. Nathan reported that we have one surge protector installed and he is communicating with the vendor on the other one. He also has consulted with Kevin at Sewell to see if we need different protectors and a redundancy system.

FUNDS TRANSFER RESOLUTION

-C/Quick MM to sign Resolution #20-01 to transfer \$10,000.00 from the Capital Project Fund to the General Fund, C/Carasco second, motion passed unanimously.

LOCAL GOVERNMENT INVESTMENT POOL TRANSFER RESOLUTION

-C/Quick MM to sign Resolution #20-02 to authorize the new District Manager, Joni Stillian, to do the Local Government Investment Pool transfers, C/Carasco second, motion passed unanimously.

-C/Quick MM to have the District Manager research acquiring a new phone number for the office if needed, C/Carasco second, motion passed unanimously.

NEW BUSINESS FROM THE FLOOR/PUBLIC COMMENT/QUESTIONS

C/Quick would like to revisit the milfoil subject by putting the work out to bid. Joni to add to the March agenda for further discussion

The next regular board meeting will be February 12, 2020 at 5pm.

C/Griggs MM to adjourn the meeting at 6:15. C/Quick seconded the motion and the motion was unanimously passed.

Joni Stillian
District Manager