

# SACHEEN LAKE

## WATER & SEWER DISTRICT

August 12, 2020

Location: Sacheen Fire Station

The meeting was called to order by C/Griggs at 5:00pm. C/Carasco, C/Quick, Op/Johnson, and DM/Stillian were present.

-Commissioners reviewed the agenda.

-C/Quick MM to accept the agenda, C/Carasco second and the motion was passed unanimously.

-C/Quick MM to approve the minutes of the July 8th Meeting, C/Carasco second and the motion was passed unanimously.

District Manager Report: Joni Stillian

-Joni submitted July voucher cover sheet and time sheets for signatures, she also submitted the quarterly Revenue & Expenses and budget status, C/Quick asked her to get previous years revenue and expenses together for comparison. She asked the commission what they thought about getting an account, through POC, with the transfer station. She stated that we are still having problems with people dumping their garbage at the park, which Nathan has to take to the dump.

-C/Carasco MM to have the DM do the paperwork for an account with the County Solid Waste Department, C/Quick second and the motion was passed unanimously.

Hours for July:            Nathan Johnson: 184            Joni Stillian: 57

July vouchers totaling \$3,573.11

2020-07-01	Joni Stillian	\$208.80
2020-07-02	Nathan Johnson	\$300.00
2020-07-03	Tshimakain Creek	\$942.00
2020-07-04	UULC	\$25.80
2020-07-05	Bankcard Joni	\$260.49
2020-07-06	Bankcard Nathan	\$404.34
2020-07-07	PUD	\$783.22
2020-07-08	Ziply Fiber	\$140.46
2020-07-09	SPOFR	\$150.00

2020-07-10 Tshimakain Creek

\$358.00

Operator Report: Nathan Johnson

-Nathan reported that he did the required monthly testing. He had 6 locates and one service call. The service call was located at 121 East Shore Drive, where there has been an ongoing issue with the alarm going off and stator failure. He has recently found out that there was a recall on this problem with the supplier, so he thinks he knows how to repair it. He reported that he called a mowing service who stated they were not interested in giving a quote on doing the lagoon mowing. Rod said he would rather try a riding mower before purchasing one, Joni offered to let the district use hers. There was discussion regarding Nathans daily duties and an O&M Manual. Joni and Nathan were instructed to work on the O&M manuals. Nathan asked the Commissioners for permission to take Jeff from Diamond Lake Water and Sewer on his rounds to show him what his daily activities entail. Commissioners agreed.

Surge Protectors: Randy Carasco

-C/Carasco has consulted an electrical engineer who stated that the surge protection we currently have is inadequate. Nathan to contact Sewell to get the engineering started.

-C/Carasco MM to approach Sewel Engineering on their offer to have the surge protection reengineered, C/Quick second and the motion was passed unanimously.

Container: Joni Stillian

-Joni submitted prices for containers.

-C/Quick MM to purchase the 10x40 container for the price of \$3,450.00, C/Carasco second and the motion was passed unanimously.

Davis Sewer Line Concerns:

-C/Griggs spoke with the Davis' contractor who agreed to do the dirt work for us so Nathan can move the line and do the re-sleeve. Commissioners agreed that in the future locates should be performed on the lots to either side of the "called in" locate. Nathan will contact "Benson" to set things up.

-C/Quick MM to repair the line as Sewell suggested, C/Carasco second and the motion passed unanimously.

Lagoon Inspection: Nathan

-Nathan reported that in July 2019 there was an inspection performed at the lagoons. We have received the inspection report from Ecology and there are a few things that need our attention.

Joni explained that she and Nathan have gotten together and gone over the report and come up with a plan to execute the requirements. She also said she will respond to Ecology with the plan and keep them posted on the execution of it.

#### Public Comments

None

The next meeting was set for September 9th at 5:00.

-C/Carasco MM to adjourn the meeting at 6:00, C/Griggs second the motion and the motion was passed unanimously.

Joni Stillian  
District Manager