

SACHEEN LAKE

WATER & SEWER DISTRICT

November 10, 2021

Location: Sacheen Fire Station

The meeting was called to order by C/Griggs at 5:00pm. C/Carasco, C/ Bleecker, and DM/Stillian were present.

-Commissioners reviewed the agenda.

-C/Carasco MM to accept the agenda, C/Bleecker second and the motion was passed unanimously.

-C/Carasco MM to approve the minutes of the October Meeting, C/Bleecker second and the motion was passed unanimously.

District Manager Report: Joni Stillian

-Joni submitted October voucher cover sheet, time sheets, and the updated Employee Compensation Policy for signatures. C/Griggs asked her to make copies of the policies from the SLA website and make binders for all three commissioners

Hours for October: Paul Sexton: 56

Joni Stillian: 46

October vouchers totaling \$17,663.19

2021-10-01	Paul Sexton	\$ 250.00	Remiburse Fuel
2021-10-02	Aquatechnex	\$ 2,154.00	Lake Treatment
2021-10-03	Shawn Bleecker	\$ 200.00	Water Testing
2021-10-04	Tshimakain Creek	\$ 428.00	Testing
2021-10-05	Correct Equipment	\$ 6,926.19	Repairs & Maintenance
2021-10-06	Enduris	\$ 1,285.00	Insurance
2021-10-07	Firstbankcard	\$ 130.75	Miscellaneous
2021-10-08	Joni Stillian	\$ 208.80	Mileage
2021-10-09	Newport Miner	\$ 38.15	Meeting Change Notice
2021-10-10	PUD	\$ 929.60	Electricity
2021-10-11	Control Freak	\$ 4,820.48	Irrigation Meter
2021-10-12	Ziply Fiber	\$ 142.22	Telephone
2021-10-13	SPOFR	\$ 150.00	Office Rent

-Operator Report. DM/Stillian reported for OP/Sexton. DM Stillian reported that Lagoon 3 is as empty as it's going to get, she then said that Kevin from Sewell was supposed to meet the WWTO up there but cancelled, she is unsure of the current status but will email Kevin for an update. The generator needs the transfer switch replaced. She submitted an estimate from Cummins for the work. She asked the Commissioners for approval on the estimate. C/Carasco MM to accept the estimate from Cummins to replace the transfer switch on the generator, C/Bleecker second and the motion was passed unanimously. She reported that the irrigation system has been winterized, Paul wanted her to let the commission know that there is some damaged pipes that will

need to be repaired in the Spring. Paul is still working on the pumper truck quote, but wanted DM/Stillian to stress to the commission that the transfer switch takes priority and the truck can wait until next years budget cycle.

-Pearman Covenant. DM/Stillian asked the commission to vote on weather or not to release the Pearman's from their covenant, the covenants were put into place to keep lake residents who owned more than one lot from having to pay for multiple hookups. The Pearman's are requesting a release from theirs, they fully understand that if they install another hookup they will have to pay "catch up" fees and pay for the grinder pump.

C/Carasco MM to release the Pearman's from their covenant, C/Bleecker second and the motion was passed unanimously.

-Wear Questions. DM/Stillian had distributed copies of the policies that pertain to hookups for commissioner review. There was limited discussion then C/Carasco MM we table the discussion until Ms. Wear is in attendance, C/Bleecker second and the motion was passed unanimously.

-JARPA/Sterling Johnson. DM/Stillian handed out copies of the most recent Sterling Johnson agreement, she stated that it expires in September 2022.

-Joni gave the commissioners a copy of the preliminary budget. Rod suggested we increase the maintenance and repairs budget for 2022. Joni will complete the budgets for the December meeting.

-Levy Certification. C/Griggs signed the 2022 Levy Certification form.

-The next meeting was set for December 8th at 5:00pm

-C/Carasco MM to adjourn the meeting at 5:44, C/Bleecker second the motion and the motion was passed unanimously.

Joni Stillian
District Manager